

PARALEGAL STUDIES - CUSTOMIZED CERTIFICATE

Students who wish to earn a customized certificate¹ may complete a specialized curriculum. This curriculum must be approved by the Director and will include courses in legal research, legal ethics, and technology skills.

Note: Paralegals may not provide legal services directly to the public except as authorized by law.

¹ Certificate applicants must hold a bachelor's degree from an accredited college or university and have a cumulative grade point average of 2.5 or higher on a 4.0 scale.

Learning Outcomes

Upon completion of the certificate:

1. Prepare summaries of court decisions, statutes, and administrative regulations.
2. Develop legal arguments using court decisions, statutes, and administrative regulations.
3. Locate relevant legal sources from federal and state jurisdictions.
4. Apply paralegal and attorney code of ethics to situations typically encountered by paralegals.
5. Demonstrate intermediate competence using typical office software including Word, Excel, Adobe and PowerPoint.